**CURRICURUM VITAE**

**Personal Details**

Name : Josphat Masaka

Date of Birth : 06/09/2002

Citizen : Kenyan

Marital Status : Single

Gender : Male

Telephone : 0705710962

Email address : ddjreymus@gmail.com

**OBJECTIVES**

To manage the resources effectively towards attainment of the organization both short and long term goals and objectives.To perform the tasks assigned effectively,smart and with accountability.

**Educational background**

* **2021- to date :Thika Technical Training Institute.**

Diploma in Information Communication Technology(ICT)

* **2017-2020: Mutonguni boys high school.**

**K**enya Certificate of Secondary Education(KCSE)

Mean grade:C

* **2006 - 2016:Muthithu Primary School.**

Kenya Certificate of Primary Education(KCPE)

Mean grade:B-

**WORK EXPERIENCE**

**OCTOBER - DECEMBER 2023:** Worked as a technician attaché in Eastleigh High School in the IT Department

**OCTOBER - DECEMBER 2022:** Worked as a technician attaché in Eastleigh High School in the IT Department

**Key Skills and Competencies acquired while learning**

* Collaboration – Excellent collaboration skills with the ability to work with 2 or more people to complete a task or project.
* Word Processing – I have the ability to prepare documents for different uses by typing written communications and formatting the documents according to an organization’s desired specifications.
* Proficient with Microsoft Access, Excel and PowerPoint.
* Communication skills – Excellent communication skills with the ability to engage with people from all backgrounds.
* Skills in Microsoft word, computer programming, networking and maintenance.

**Hobbies and interests**

* Listening to music
* Playing football
* Engaging in social activities

**Referees**

Please feel free to contact the undermentioned in regard to my competence, performance or any other aspect with respect to me.

MR ERIC MUTERO

TECHNICIAN,

EASTLEIGH HIGH SCHOOL .

Tel: 0741110788

MADAM ESTHER,

LECTURER,

THIKA TECHNICAL TRAINING INSTITUTE.

TEL: 0790504704

MRS.PURITY

SECRETARY

EASTLEIGH HIGH SCHOOL

CELL:0726509789

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